InTech Collegiate Academy Governing Board Meeting Minutes

Date/Time:	24 Sept 2026, 4PM
Place:	InTech Collegiate Academy 1301 N 600 W Ste 110, Logan, UT
Board Members Present:	Harri Latvakoski, Steve Lucero, Cindy Parkinson, Seth Humphries, Kathy Christiansen
Board Members Absent:	Becky Thoms
Staff Present:	Jason Stanger
Next Meeting:	22 Oct at 4 pm

Welcome/Announcements

1) Pledge of Allegiance

Approval of Consent Agenda

2) Consent Agenda

    a. Items listed for consent agenda
        i. Board Minutes from 27 Aug 2026
        ii. Business Manager's Report for Aug 2026
        iii. Cellular Devices in School Policy (amendment)

    b. Vote: Approval of the Consent Agenda
        i. Motion: Kathy Christiansen
        ii. Second: Cindy Parkinson
        iii. Vote: Unanimous in the affirmative

Action Agenda

3) Institutional Records Management (GRAMA) Policy amendment
    a. Major Provisions:
        i. Created provisions for charging fees for requests that require materials or staff time over 15 minutes

    b. Vote: Approval:
        i. Motion: Kathy Christiansen
        ii. Second: Cindy Parkinson
        iii. Vote: Unanimous in the affirmative

4) Employee Leave Policy amendment
   a. Major Provisions:
      i. Updated legal requirement of 4 wks of foster care leave
      ii. Stipulated that parental leave is per event and not per child and that foster care leave is within a 6 month period

   b. Vote: Approval:
      i. Motion: Kathy Christiansen
      ii. Second: Cindy Parkinson
      iii. Vote: Unanimous in the affirmative

Information/Reports Agenda

5) Proposals for Future Action

   a. Bullying Policy amendment
      i. Adds two provisions found to be missing in recent USBE policy audit
   b. Waiver of USBE board rule
      i. Would be 4th interation of waiver of R277-700 (Secondary School General Core)
      ii. Allows students to request that InTech replace up to 1.0 credits of PE and up to 0.5 credits of fine arts with additional "mission credit" (College-level, STEM, CTE, foreign language)
      iii. Must be approved by InTech board, CCSD board (authorizer), and USBE
   c. Visitor Management & Controlled Access Policy
      i. Required by recent legislation
      ii. Controlled access already in place
      iii. Awaiting installation/integration of tech for visitor management
   d. Online Access Policy
      i. Required by recent legislation
      ii. Awaiting identification and integration of system to allow parents to see student search/online history, remotely and on demand
   e. Classroom Technology Policy
      i. Required by recent legislation
      ii. Attempts to ensure that screens are used productively in instructional settings

6) Reports/Discussion

   f. Executive Director's Report

Adjournment

   a. Vote: Unanimous consent/without objection