Benchmark Module Scripting

The following directions provide the necessary detail for students to enter RISE to begin testing. These are required to be read to students before every testing session and are applicable for every test, no matter the content.

SAY: "Please ensure all personal electronic devices, including cell phones and smart watches, are powered off and put away; you may not use them until the session is over. Today's session will go until [insert time the session will end]; everyone should complete the benchmark module by this time. Scratch paper has been provided for you on your desk. If you need more scratch paper at any time, please raise your hand. Everyone should complete the benchmark module by this time. On the sign-in screen, you will enter your first name and seven-digit SSID. After signing in, ensure your headphones are plugged in. Click the play icon and listen carefully as you move through the test settings and the instructions. When you get to the test selection screen, choose the test you are taking today. When you are ready, select "Begin Test Now."

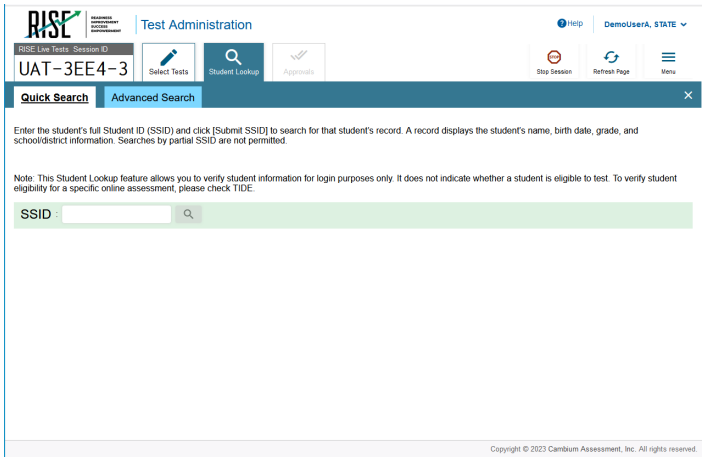
Please note that the RISE assessments will provide automated instruction read aloud to students on each page as they progress through the following screens. These instructions will cover the information students will need to know to operate their test. The student should raise their hand should they encounter any issues. The students will be presented with audio/visual checks and test setting instructions.

Troubleshooting tips: If a student is unable to sign in, they will be prompted to try again or contact the TA.

- Has the student entered his or her legal first name, not a nickname? Please note: some students have two first names. If two first names are listed e.g., John Henry, both names must be entered
- Has the student entered the correct SSID and the correct Session ID?

Please note: The TA can look up the student's information using the Student Lookup function on the TA Site. TAs may assist students with signing in, if necessary. Please see the Appendix for more information about the Student Lookup Feature.

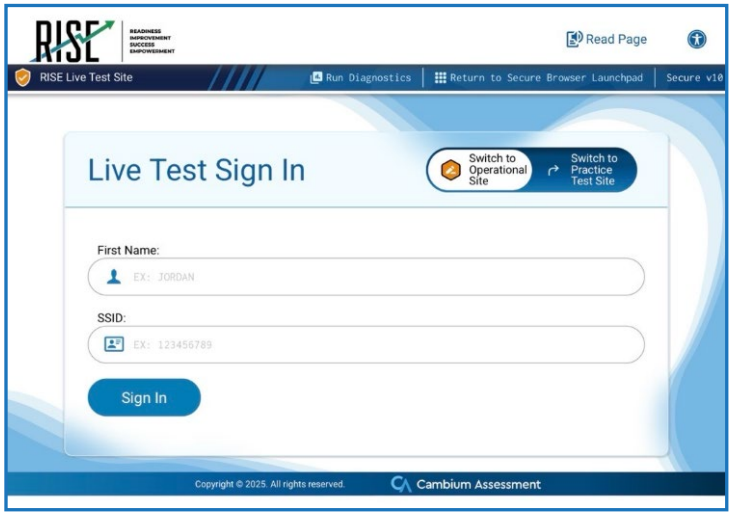
Student Lookup Function in TA Site



Test Sign-in for Students

NOTE: Please see the Appendix for information on Common Student Sign-in Errors.

Figure 63. Student Sign In Page



Pause while students sign in (see Figure 63).

SAY: "Listen as you move through a few screens of test settings. Click on the play icon and listen along to the instructions provided. When you get to the test selection screen, choose the test you are taking today."

Pause as students progress through the following pages (see Figure 64, 65, 66, 67). Students are instructed to raise their hands with any questions.

Figure 64. Is This You? Page

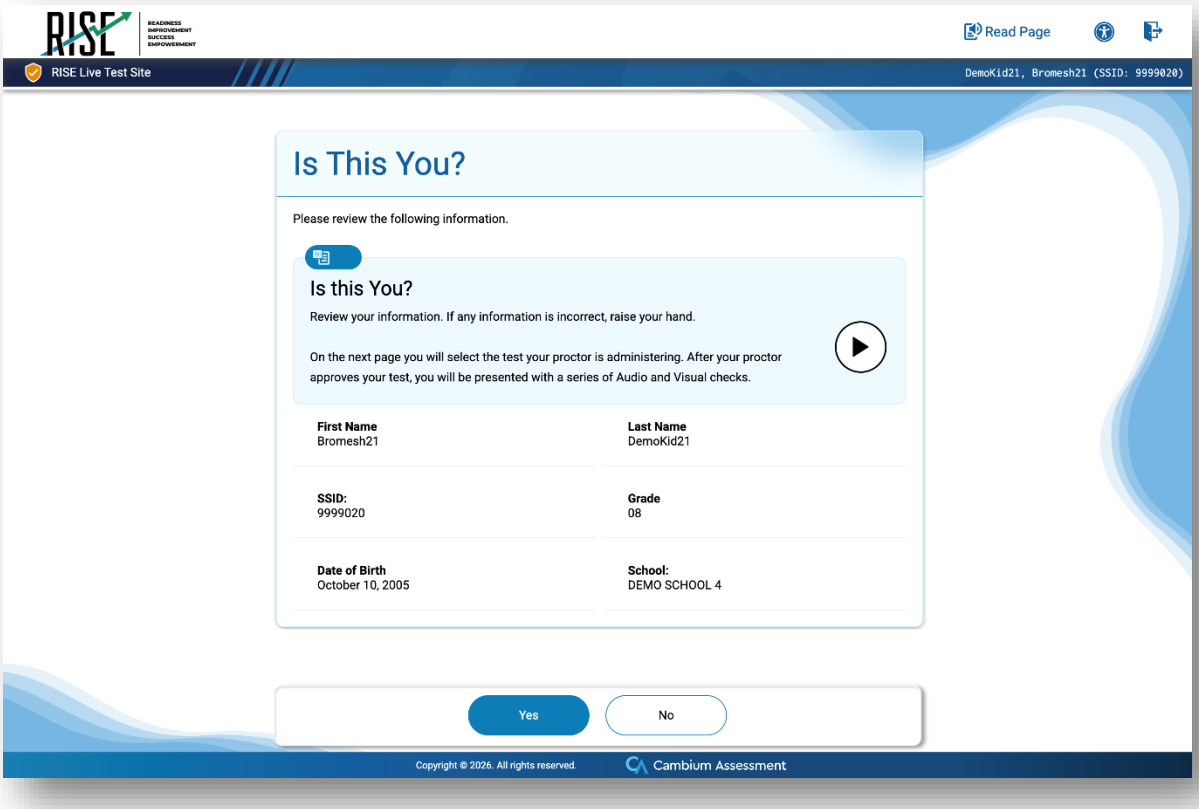


Figure 65. Students' Your Tests Page

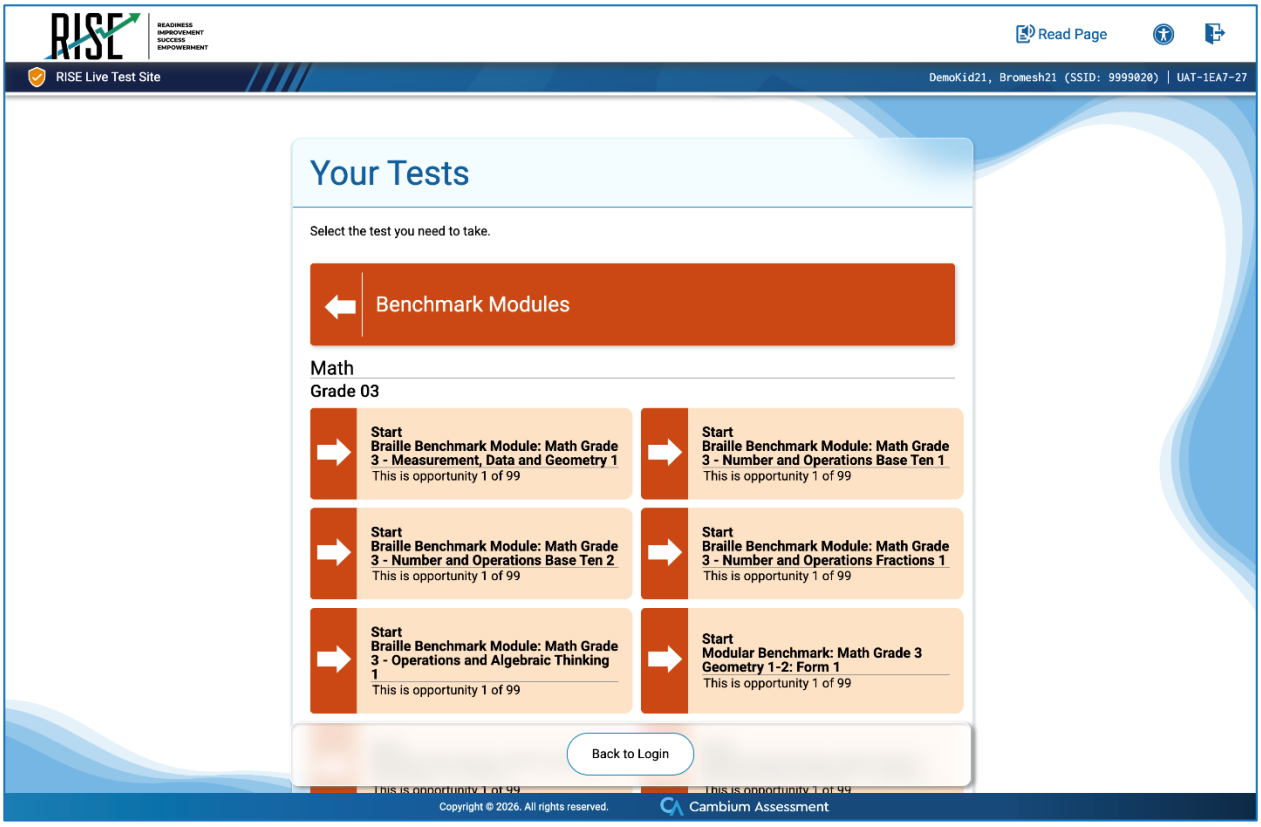


Figure 66. Waiting for Approval Page

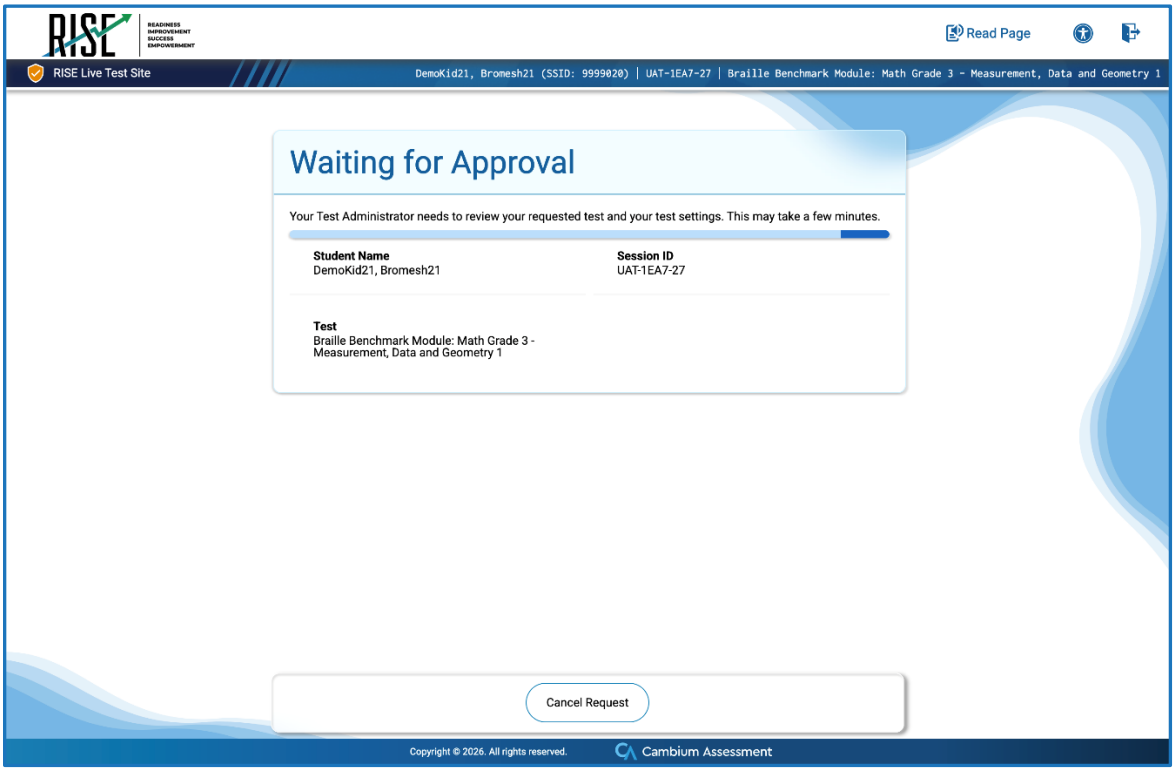


Figure 67. Audio/Video Checks Screens

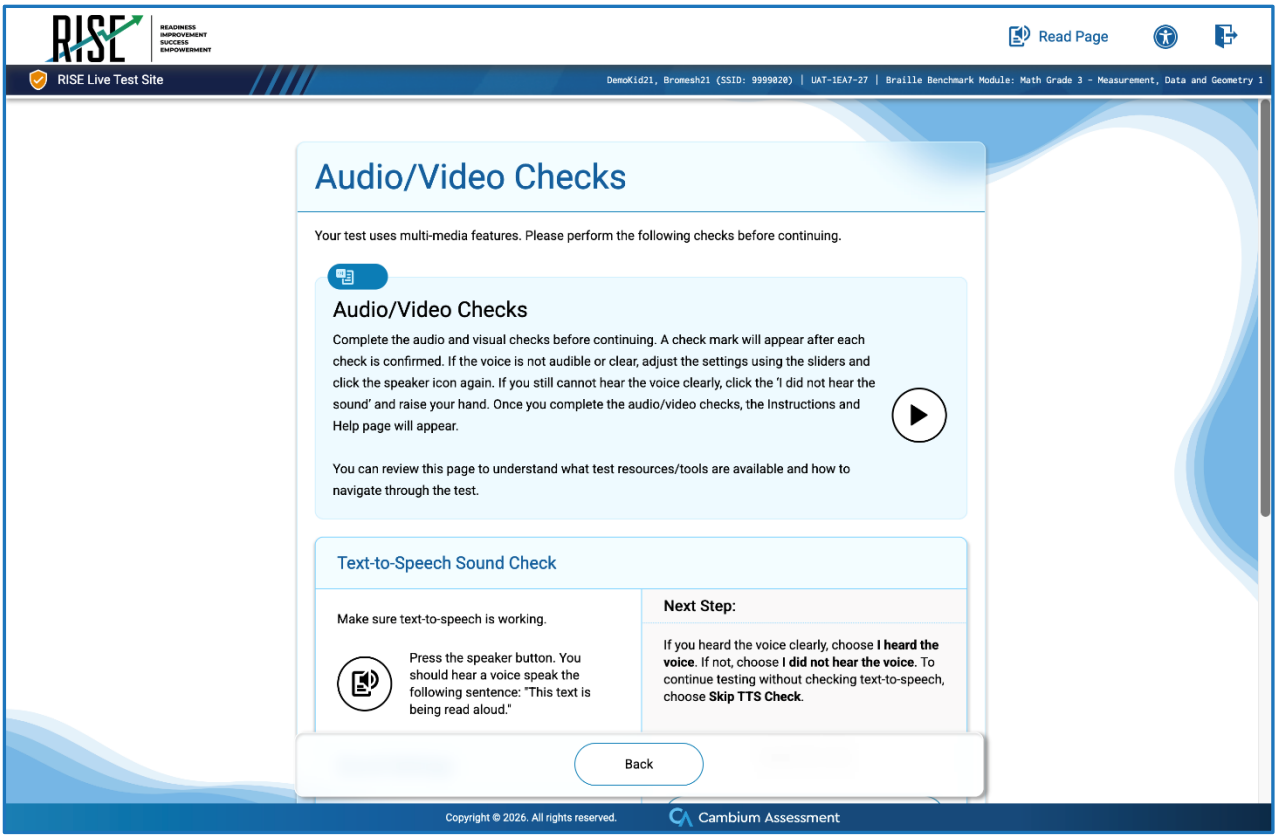
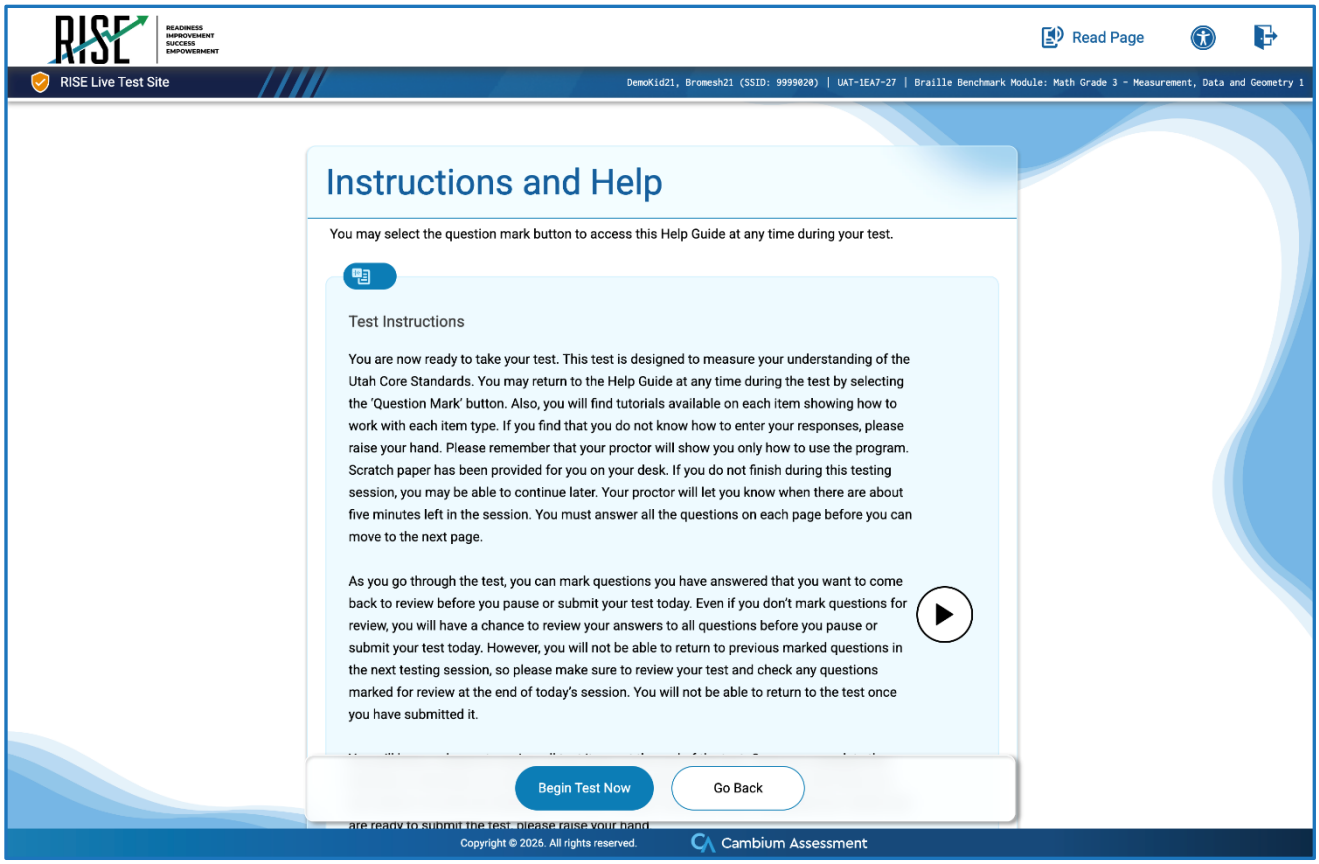


Figure 68. Instructions and Help Page



Please note: If you have students using the Refreshable Braille or Screen Reader accommodations, there is additional scripting required. For the Accommodated Script, refer to the Accommodated Test Script section of this manual.

Please note: To return to this page after following this link, use one of the following keyboard shortcuts: ***Alt*** *+* ***Left Arrow*** *(for Windows Operating System [OS] on laptops or tablets when viewing the file in Adobe Reader) or* ***Command*** *+* ***Left Arrow*** *(for Mac OS X on laptops or tablets when viewing the file in Adobe Reader). Please note that these keyboard shortcuts do not apply to Chromebooks. If the keyboard shortcuts do not work or apply to your device, you can also scroll back to your previous location.*

SAY: "Today's testing session will go until **[insert time the session will end].***"***

Note: Reading the RISE scripted testing instructions of the TAM to students immediately prior to testing is only optional for the Benchmark Modules. Reading the testing scripts is highly recommended to familiarize teachers and students with RISE standardized testing procedures. The scripts for each Benchmark Module are provided below. The scripts reflect the different content provided for the tests.

End of ELA, Mathematics, or Science Benchmark Module Script

SAY: "There are five minutes left in this session. Please prepare to pause or end your test. If you pause it, you will not be able to return to items you have answered, so please review them now. You will also not be able to return to this benchmark once you have submitted it."

Follow local procedures to actively proctor the test session and to document any testing anomalies that occur. Students who finish early should be encouraged to use any remaining time to check their answers before submitting the test for scoring.

SAY: "I will now collect your testing materials."

Please note: If you have students using the Refreshable Braille or Screen Reader accommodations, there is additional scripting required. For the Accommodated Script, refer to the Accommodated Test Script section of this manual.

Please note: To return to this page after following this link, use one of the following keyboard shortcuts: ***Alt*** *+* ***Left Arrow*** *(for Windows Operating System [OS] on laptops or tablets when viewing the file in Adobe Reader) or* ***Command*** *+* ***Left Arrow*** *(for Mac OS X on laptops or tablets when viewing the file in Adobe Reader). Please note that these keyboard shortcuts do not apply to Chromebooks. If the keyboard shortcuts do not work or apply to your device, you can also scroll back to your previous location.*

Ending the Test Session

Secure materials should be stored between testing sessions and destroyed at the end of testing according to local procedures.

Ensure the following materials are secure:

- Scratch paper/graph paper written on by students
- Embossed items and passages (for students with braille accommodation)
- Print-on-Demand items and passages (for students with Large Print or paper-based accommodations)
- Student test tickets, if printed (should already have been collected and placed in a secure location after the students began testing)
- When students finish testing, or the current testing session is over, you should stop the test session. Stopping a session automatically signs out all the students in the session and pauses their tests. Click the **STOP** button in the upper-right corner next to the Session ID (see Figure 69).

Figure 69. Session ID Window



Test Administrator—Sign Out

After ending the test session, click the **Logout** button in the upper-right corner of the TA site (see Figure 70).