



Approved: 10/8/2026

Enrollment and Lottery Policy

Policy No. 1033

Freedom Prep Academy (FPA) admits eligible Utah students, subject to authorized grades and capacity. Kindergarten students must be five by September 1, except as law permits. Admission is tuition-free and nondiscriminatory, including race, creed, color, religion, income, national origin, sex, and disability. Academic ability, English proficiency, or needed services will not determine admission.

Notice and applications

FPA will notify the community of its lottery and enrollment at least 6 months before the first day of school and will recruit broadly, including targeted outreach to educationally disadvantaged students, English learners, and students that are economically disadvantaged. Notification methods include, but are not limited to, the FPA website and social media; collaborations with local preschools; local media announcements; open houses and information sessions; and campus notices. Language and application assistance is available at every step. Published enrollment information will include application dates, the lottery date, the initial notification date, available grades and seats, campuses, and an assistance contact. Each applicant must submit an application by the deadline for lottery consideration.

Annual lottery timeline; specific dates are set by the Executive Director and Registrar and published each year:

- Application window: While families may apply for open seats year-round, the application window for the following school year starts in early November through mid-February. Exact dates are published on the web site.
- Lottery conducted: within 10 business days after the application deadline.
- Families notified of an offer or waitlist position: within five business days after the lottery.
- Acceptance deadline for initial offers: ten calendar days after notification.
- Waitlist offers: ongoing as seats open, throughout the school year.

Continuing enrollment

Students continue enrollment without reentering the lottery until completing their school's highest grade or withdrawing.

Intent to Return procedure: families report expected return and siblings seeking admission; staff use responses to plan capacity and verify preferences. Siblings must submit applications; this process does not guarantee them seats.

Enrollment priorities

FPA will enroll foster children residing with currently enrolled students as required by Utah Code § 53G-6-502. Remaining openings are filled in this order: (a) children of FPA founding members, governing board members, and employees; (b) siblings of currently enrolled students; and (c) general applicants. Founding members are individuals who actively participated in developing the school, as identified in the approved charter application and listed by the Board before the first lottery. Employees are individuals employed by FPA at least 0.5 FTE as of the application deadline. Combined exemptions for children of founding members, board members, and employees may not exceed 15% of each campus' total enrollment; if eligible applicants exceed the cap, they are randomly ordered and the remainder enter the general lottery. These categories and siblings of currently enrolled students are the only lottery exemptions, consistent with the RFA and Utah Code § 53G-6-502. Siblings share at least one parent; other children living in the household qualify when the head of household has legal guardianship. Statutory foster-child protections apply independently of that definition.

Random selection

Before the lottery, staff verify applications and determine available seats for each grade and campus after accounting for returning students and exempt applicants. If applications do not exceed openings in a grade, all eligible applicants are admitted. The Executive Director or designee will oversee a documented, statistically random electronic lottery when applications exceed openings. Approved preferences apply first; excess applicants within a priority are randomly ranked. General applicants have equal chances within their grade and applicable campus pool. Using Power School Lottery or other approved program, every applicant in a grade receives a random number; seats are filled in that order, and remaining applicants form the waitlist in the same order. The lottery is held in public and witnessed by at least one observer. Lottery records, including the applicant list and results, are retained for at least three years. No weighted lottery is authorized. Applicants need not attend.

Waitlists and offers

Unselected applicants are waitlisted by grade and applicable campus in priority and lottery order and are notified in writing of their waitlist position. Siblings of newly admitted students gain sibling priority after acceptance. Late applications are added in order received, subject to sibling priority. Staff offer vacancies to the next eligible applicant within 10 business days of a seat becoming available. PowerSchool or similar lottery program emails state the deadline; families have five calendar days from sending to select "accept," with an assisted alternative available.

Declined or unclaimed seats go to the next applicant. Families reapplying after an unclaimed offer go to the end of the applicable waitlist, subject to approved preferences. Waitlists remain active for the current school year only; families must reapply for the next year's lottery. Families may contact the office at any time to confirm their waitlist status.

Registration

After acceptance, families complete PowerSchool registration and provide immunization records or valid exemption documentation and an original birth certificate for copying, or legally accepted alternative proof of age and identity. FPA follows applicable documentation timelines and enrollment protections, including for students experiencing homelessness. Meal-benefit applications are available but are not an admission requirement. Families who accept a seat must complete registration within ten business days; if registration is not completed after a reminder, the seat may be offered to the next waitlisted applicant.