

NEWSLETTER

September, 2026

PTO

4 ways to earn with Box Tops

1

Scan a paper receipt

How it works

- Box Tops app reviews receipt using Optical Character Recognition (OCR) technology.
- Receipt is also reviewed manually for accuracy.
- May take longer during busy times or for high-value receipts.

Earnings appear in the app

2 hours to 3 business days



2

Walmart conneted account

How it works

- Link your Walmart and Box Tops accounts.
- Eligible Walmart purchases will **automatically earn Box Tops—no scanning required.**
- Must use the payment method saved in your Walmart account.

Earnings appear in the app

Within 48 hours

- Processing time depends on how fast Walmart can send Box Tops your purchase info.

Walmart

3

Submit a digital receipt (upload image)

How it works

- For digital receipts with a format that the app's technology can't read using Optical Character Recognition (OCR) technology.
- Upload screenshot of entire receipt.
- Customer Service manually reviews and validates.

Earnings appear in the app

5 to 8 business days

- Customer Service will respond within 3 business days. Then, your earnings will appear in the Box Tops app within 5 days of their last communication.

amazon instacart See full list of retailers in the app.

4

Submit a digital receipt (forward email)

How it works

- For digital receipts with a format the app's technology can read using Optical Character Recognition (OCR) technology.
- Forward your order confirmation email to receipts@boxtops4education.com.
- Make sure to use the same email address that you use for your Box Tops account.

Earnings appear in the app

Within 24 hours

Costco See full list of retailers in the app.



IMPORTANT PTO DATES

Parent Teacher Conference Day 1

September 30th - Bring donations into the front office before 1:00pm

Parent Teacher Conference Day 2

October 1st - Bring donations into the front office before 1:00pm

Upcoming Monthly PTO Meeting

October 7th - 3:30 pm

Missed earnings?

Occasionally, if retailers change their receipt formats, our automated system (OCR) may miss eligible items. We're happy to review and make adjustments as needed. After you reach out, Customer Service will respond within 2 hours to 3 business days; earnings adjustments will appear in the app within 5 days of your last communication.

Scan a paper receipt

To report missing items:

- Go to "My Earnings" in the app.
- Select the transaction.
- Tap "Report Missing Earnings" within 14 days of the receipt scan date to request a manual review from Customer Service.

To report a "No earnings found" error:

- Go to "Contact Us" in the app.
- Select "Technical Support - Trouble Scanning My Receipt" for assistance

Walmart connected account

To report missing items:

- Go to "My Earnings" in the app.
- Select the transaction.
- Tap "Report Missing Earnings" within 14 days of the receipt scan date to request a manual review from Customer Service.

If your Walmart transaction is missing or has not appeared after 48 hours:

- This could be due to a technical issue or no eligible items.
- Go to "Contact Us" in the app.
- Select "Connected Accounts" for assistance.

Submit a digital receipt (upload image)

To report missing items:

- Because these receipts are reviewed manually, the "Report Missing Earnings" option in the app won't work. If your final earnings are incorrect or have not appeared within 5 business days of your last contact with Customer Service, please do one of the following:

- Reply directly to the support email you received.
- OR
- Create a new Customer Service request by going to "Contact Us" in the app and select "Technical Support - Trouble Scanning My Receipt."

Submit a digital receipt (forward email)

To report missing items:

- Go to "My Earnings" in the app.
- Select the transaction.
- Tap "Report Missing Earnings" within 14 days of the receipt scan date to request a manual review from Customer Service.

To report a "No earnings found" error:

- Do not reply to the "No earnings found" email.
- Go to "Contact Us" in the app.
- Select "Technical Support - Trouble Scanning My Receipt" for assistance.

DONATIONS NEEDED

We are collecting donations for Parent Teacher Conference Lunches. Here is the link to the sign-up genius.

SIGN-UP LINK