Work-based Learning Policy

A. Legal Authority/Requirements

- R277-915 Work-Based Learning Program

B. Purpose and Philosophy

1. InTech's work-based learning program is intended to help students develop and demonstrate college and career-level skills while in high school.

C. Definitions

1. **Work-Based learning:** Includes job shadows, field studies, internships, and apprenticeships.

D. Health and Safety Training

1. Cooperating employers are responsible to provide appropriates training to student participants, participant supervisors from the school, and participant supervisors employed by the cooperating employer.

E. Approval of Off-campus Work-based Learning Experiences

1. Off-campus WBL experiences must be approved by the InTech Work-based Learning Coordinator.

2. The InTech WBL Coordinator may ratify approval given by the Bridgerland Region Work-based Learning Coordinator.

3. The InTech WBL Coordinator shall consult with the State Division of Risk Management to ensure that liability/risk concerns are managed.

F. Requirements of Approved Cooperating Employers

1. Cooperating employers shall
   a. Comply with all applicable labor laws and regulations in relation to participating students.
   b. Provide appropriate supervision for participating students.
   c. Provide assessment of participant competence in the WBL experience.
   d. Provide adequate worker's compensation coverage for the participating student.

G. Academic Rigor

1. To be awarded credit, internship or apprenticeship experiences must maintain the integrity and rigor expected for high school graduation and should demonstrate career pathway alignment.

Document History:

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