

Rockwell Charter High School

Board Minutes

Wednesday, August 19, 2026

Public Session from 6:00-8:00 PM (MDT)

Location: 3435 E. Stonebridge Lane, Eagle Mountain, UT 84005

1. Opening Business

Julie Young, Board Chair, called the meeting to order at 6:04 p.m. The following board members were present at the meeting in person at the school: Julie Young, Dale Earling, Evan Caldwell, Chris Kiefer, Danian Larabee. Josh Thompson joined the meeting virtually at 6:09 p.m. Other individuals present included Kat Mitchell, Executive Director, Cindy Phillips, Interim Director, Shannon Wilkinson, Potential Board Member, Malinda Caldwell, Member of the Public, and a student. Those present proceed to say the Pledge of Allegiance.

2. Consent Agenda: Board of Directors

Julie Young, Board Chair, called for a motion to accept and approve the consent agenda. Dale Erling motioned to approve the consent agenda. Evan Caldwell seconded the motion. All present, except Josh Thompson who was not yet present, voted to accept and approve the consent agenda.

3. Public Comment

No members of the public provided public comment. Julie Young had not received any public comments via email.

4. Achieving the School's Mission and Vision

Danian Larrabee provided a thought on the school's mission and vision. He stated that, as a board member, he believes that the school achieves its mission by setting clear priorities and aligning our policies, budget, and goals with personalized, rigorous learning. He further stated that the board empowers its administration to lead while supporting flexible, real-world learning and strong relationships that prepare students for success after graduation.

5. Finance Committee Report

Nate Adams, Business Manager, provided a monthly budget update and account balances, an update on miscellaneous budget items from FY26 and the first month of FY27. Two items of budgetary change included a reduction in salary expenditures of the equivalent of an .5FTE employee and a transfer of expenditures from a custodial employee to the school's cleaning company. The administration mentioned the enrollment numbers and contingency plans to

reduce expenditures if enrollment numbers do not match budgeted revenue numbers.

6. Executive Session

Julie Young, Board Chair, indicated the need for an Executive Session. Dale Erling motioned that the board go into executive session to discuss the character, professional competence, or physical or mental health of an individual. Evan Caldwell seconded the motion. The board conducted a voice vote, and the motion was passed unanimously including Josh Thompson who had joined the meeting by this time. The board went into executive session at 6:28 p.m.

Chris Kiefer motioned to come out of executive session. Dale Erling seconded the motion. The board voted unanimously to come out of executive session at 6:50 p.m. No action was taken as the board came out of executive session.

7. Consideration of New Board Member and Board Vote

Julie Young, Board Chair, presented Shannon Wilkinson as a new board member. Shannon had been vetted in the board's previous meeting. Chris Kiefer asked Shannon why she wanted to become a board member. She indicated that she had considered joining the board many times because of her children's attendance at the school and the positive experiences that her children have had at the school.

Julie Young, Board Chair, called for a motion to instate Shannon Wilkinson as a new board member. Dale Erling moved to bring Shannon Wilkinson onto Rockwell's board. Evan Caldwell seconded the motion. Board members unanimously approved the motion.

Julie Young gave Shannon Wilkinson the Oath of Office to which she dutifully swore bringing Shannon legally onto the board.

8. Final Report on ERC Expenditures FY26

Kat Mitchell, Executive Director, reviewed an itemized list of ERC expenditures from FY26. The school spent all funds in accordance with board directives with the exception of \$11,559.00 which will become part of the school's surplus from FY26.

9. Facilities and Building Report

Julie Young, Board Building Officer, provided an overview of building improvements that occurred in the summer or are nearing completion. These

included replacement of all lights, replacement of the HVAC system and RTUs, locks on doors, RFID key cards, vape detection systems in the bathrooms and changing rooms, and security film on all required doors and windows.

10. Discussion and Reconsideration of Personal Student Device and Cell Phone Policy

The Administration provided board members with an update on the implementation of protocols related to cell phones and the reception of protocols by students and families. Early data suggests that students have been largely compliant with the bell-to-bell ban, either leaving their devices at home, turning them in at the beginning of the school day, or keeping them fully out of sight and use during the school day. Board members did not suggest changes at this time. The Administration will continue to update the board on the implementation of this policy.

11. Report on Mandatory August Trainings and Professional Development for 2026-27 School Year, Kat Mitchell, Executive Director

Kat Mitchell provided a summary of the trainings held prior to the beginning of the school year in August. She highlighted training on SAVVAS, the school's new math curriculum, as well as on the school's new SMART boards.

12. Schoolwide Initiatives, 2026-27, Kat Mitchell, Executive Director

Kat Mitchell provided a summary of the schoolwide initiatives for 2026-27. These included the school's Comprehensive School Improvement Plan, which focuses on growth in student outcomes through a multi-tiered system of supports, and Panorama, an early warning system related to student well-being and academic success.

13. LEA-Specific Licenses and Endorsement Requests

The Administration requested LEA-Specific Licenses and Endorsements for teachers listed in the Executive Report. Dale Earling moved that the board approve the requests. Evan seconded the motion. Board members approved the motion unanimously with Shannon Wilkinson voting for the first time on a motion as a new board member.

14. Board Approval of Internal Cardiac Emergency Response Plan

Kat Mitchell described the Cardiac Emergency Response Plan which the board had received in advance of the meeting. Dale motioned to approve the plan. Evan seconded the motion which was approved unanimously.

15. Policy Review

The board discussed each of the policies listed below in order.

Artificial Intelligence Policy (Revised)

Dale motioned to approve the revised Artificial Intelligence Policy. Evan seconded the motion. All board members approved the motion with the exception of Shannon who abstained.

Balanced Instructional Technology Use Policy (New)

Dale motioned to approve the new Balanced Instructional Technology Use Policy. Chris seconded the motion. All board members approved the motion including Shannon.

Grade Change, Replacement, and Recovery Policy (New)

Dale motioned to approve the new Grade Change, Replacement, and Recovery Policy. Chris seconded the motion. All board members approved the motion including Shannon.

Title IX Policy Against Sexual Harassment (Revised)

Dale motioned to approve the revised Title IX Policy Against Sexual Harassment. Chris seconded the motion. All board members approved the motion with Shannon abstaining.

16. Board Training: Open and Public Meetings Act (OPMA)

Cindy Phillips, Interim Director, provided the annually required OPMA training for the Board of Directors with specific attention to the language of Utah State Law.

17. Housekeeping and Adjournment

Julie Young, Board Chair, called for a motion to adjourn the meeting. Evan moved to adjourn the meeting which then ended at 8:04 p.m.