InTech Collegiate Academy Governing Board Meeting Minutes

Date/Time:	28 May 2026, 4PM
Place:	InTech Collegiate Academy 1301 N 600 W Ste 110, Logan, UT
Board Members Present:	Becky Thoms, Harri Latvakoski, Steve Lucero, Cindy Parkinson, Seth Humphries, Tony Lowry
Board Members Absent:	Kathy Christiansen
Staff Present:	Jason Stanger
Next Meeting:	27 Aug at 4 pm

Welcome/Announcements

1) Pledge of Allegiance

Approval of Consent Agenda

2) Consent Agenda

    a. Items listed for consent agenda
        i. Board Minutes from 23 Apr 2026
        ii. Business Manager's Report for Apr 2026
        iii. Unpaid Meal Charges Policy (amendment)
        iv. Educator Mentoring and LEA-Specific Licensing policy (amendment)
        v. SPED Records Destruction policy (continuation)

    b. Vote: Approval of the Consent Agenda
        i. Motion: Harri Latvakoski
        ii. Second: Tony Lowry
        iii. Vote: Unanimous in the affirmative

Action Agenda

3) Approval of Privacy Program Policy

    a. Major Provisions:
        i. Based on state required template

    b. Vote: Approval of the Policy Amendment
        i. Motion: Harri Latvakoski
        ii. Second: Cindy Parkinson
        iii. Vote: Unanimous in the affirmative

4) Approval of Surplus Property Policy amendment

    a. Major Provisions:
        i. Surplus with estimated residual value less than $75 can be donated
        ii. Surplus computers shall be sold to highest bidder amongst computer recycling companies

    b. Vote: Approval of the Policy Amendment
        i. Motion: Tony Lowry

ii. Second: Harri Latvakoski
iii. Vote: Unanimous in the affirmative

5) Approval of FY26 Final Budget

a. Major Provisions:
i. Total approved expenditures: $2,844,932
ii. Included contingency: $60,000

b. Vote: Approval of the Final Budget
i. Motion: Harri Latvakoski
ii. Second: Tony Lowry
iii. Vote: Unanimous in the affirmative

6) Approval of FY27 Compensation Proposal

a. Major Provisions:
i. Provides approval for up to 5% COLA increases
ii. Intent is to match CCSD COLA (when issued)
1. Later pegged at 2.85% (savings over plan)

b. Vote: Approval of the Compensation Proposal
i. Motion: Becky Thoms
ii. Second: Harri Latvakoski
c. Vote: Unanimous in the affirmative

7) Approval of FY27 Initial Budget

a. Major Provisions:
i. Total projected revenues: $2,998,300
ii. Total approved expenditures: $$2,974,979
iii. Includes FY27 Compensation Proposal

b. Vote: Approval of the Budget
i. Motion: Harri Latvakoski
ii. Second: Tony Lowry
iii. Vote: Unanimous in the affirmative

Information/Reports Agenda

8) Proposals for Future Action

a. FY27 TSSA Plan Framework
ii. Total budget = $79,876
iii. Allocates $25K to .2FTE counselor, $35K to .25 FTE teacher mentor, and remainder to pay scale enhancements.

9) Reports/Discussion

a. Executive Director's Report
b. Annual Financial Risk Assessment
c. Board Member Terms
    i. New parent to be elected to replace Tony Lowry
d. CCGP Data Project (Presented by Elisha Anderson)
e. Instructure Data Breach Response (Presented by Jens Trauntvein)

Adjournment

a. Vote: Unanimous consent/without objection