

**Rockwell Charter High School
Board Agenda
Wednesday, May 30, 2026
Public Session from 9:00 PM-1:00 PM (MDT)
Location: 3435 E. Stonebridge Lane, Eagle Mountain, UT 84005**

Attendees: (Underlined members were not present)

Julie Young
Evan Caldwell
Dale Erling
Chris Kiefer
Danian Larrabee
Lisa Pinkham
Kat Mitchell
Bryan Bowles
Cynthia Phillips
Josh Thompson
Nate Adams
Melinda Caldwell

9:14am 1. Opening Business: Julie Young, Board Chair

- 1.1. Call to Order
- 1.2 Roll Call
- 1.3. Pledge of Allegiance

9:15am 2. Consent Agenda: Board of Directors

- 2.1. Approval of minutes from April 15, 2026 and April 30, 2026 board meetings
 - Motion to approve: Dale Erling
 - Seconded: Evan Caldwell
 - Approved
- 2.2. Acknowledgement of receipt of Executive Report

9:16am 3. Public Comment: members of the public (10 minutes). The public is welcome to send written comments to jyoung@rockwellhigh.net.

No Comment

9:16am 4. Achieving the School's Mission and Vision, Lisa Pinkham, Board Member

9:17am 5. Finance Committee Report, Julie Young/Cynthia Phillips, Finance Committee Chair

Cynthia indicated that, due to low enrollment for next year, we will have to make some adjustments. Enrollment is at 202 for next year. We are meeting the debt-service-coverage ratio. Teacher salary has been updated and "made right" compared to a fee schedule competitive to other charter teachers. Cynthia says the bottom line is that we are in good financial health due to all the efforts we've made to keep things in line. She says we have good financial oversight.

5.1. FY26 Monthly Budget Update

5.2. Update on Account Balances

(Included above) 6. First Budget Hearing, 2026-27, Kat Mitchell, Executive Director, Cindy Phillips, Interim Director

10:04am 7. Fee Hearing, Fourth Consideration of Fee Schedule, School Year 2026-27, Additional CTSO Fees, Board of Directors

No public comment. We have CTE student organizations for the first time. We cleaned up the form and added a "participation pack" to all groups. There was conversation about trying to clarify the possible increase in fees due to the competition costs being split among the participants, and Cindy will try to clarify that on the form. The board agrees with the fees presented.

10:28pm 8. Second Consideration of RFPs for Replacement of HVAC System, Board of Directors

An executive session is called to review RFPs.

Motion to approve: Dale Erling

Seconded: Evan Caldwell

Approved

11:20am: End Executive Session

Motion to End Executive Session: Evan Caldwell

Seconded: Chris Kiefer

Approved

Motion to accept the decision in the Executive Session regarding the RFP.

Motion to approve: Evan Caldwell

Seconded: Danian Larrabee

Lisa Pinkham is recused.

Approved

11:21am 9. Strategic Planning, Board of Directors, Administration

9.1. Student Safety

A company called Panorama has been contracted to do our early warning system. It will include a student climate survey and monitor several sources to monitor student safety. Other safety measures are locked doors, ballistics film on all windows, shades on hallway windows to classrooms, drills and training for all, fobs for all doors, cameras, led lights and fixtures, vape detectors in bathrooms, cellphone bell-to-bell ban, and various other things RISK suggested for safety.

9.2. Academic Rigor, Outcomes

Increase in graduation credit requirements, increase quality of online courses, increase in quality of credit recovery, increase in CTE pathways and academic electives, credits for MTSS/Intervention classes, community service requirements to graduate, and outcome goals.

9.3. Community Engagement and Family Relations

We need a hotline on our website to get through to administration.

We need “informance” opportunities for parents to come in and see what the kids are doing. This strengthens the relationship between teachers and parents and the students enjoy it.

9.4. Finances and Operations

Explore a USDA bond. Establish a formal internal monitoring system. We need to evaluate our board (self-evaluation) and executive director.

9.5. Building and Facilities, Reserve Study

Rotating replacement of building maintenance/assets on a calendar that rotates over a period of years to keep things running smoothly and to avoid surprise large-sum expenses.

9.6. Governance and Board Leadership

Have a board self-evaluation do a board election.

File new by-laws and revise the charter documents.

We need a full board and full committees.

12:56pm 10. Building and Facilities Committee Report, Update on ERC Fund Spending Related to Board Priorities, Julie Young, Board Building Officer, Kat Mitchell, Executive Director

ERC funds were presented and adjustments were explained to allow funds to be used according to need. We want to approve what is presented and give autonomy to make adjustments within the budget as needed.

Motion to approve: Dale Erling

Seconded: Evan Caldwell

Approved

1:08pm 11. Fraud Risk Assessment Report, Julie Young, Board Chair

The assessment scored high.

1:12pm 12. Title IX Report: Athletic Equity Reporting, Grievance and Misconduct Reporting, Cindy Phillips, Interim Director

The report is good based on our enrollment. Aside from eSports, our gender balance is good.

1:19pm 13. Annual Report on Expulsions and Long-Term Suspensions, Kat Mitchell, Executive Director

A report of suspensions and expulsions were given. 35 events, 38 days of suspension, and one expulsion. There was one long-term suspension for 22 days.

1:23pm 14. Consideration of Teacher and Student Success Act Policy and 2026-27 Plan, Board of Directors

Changes were explained to the ways TSSA funds can be spent.

Motion to approve: Dale Erling

Seconded: Lisa Pinkham

Approved

1:43pm 15. Update on Teacher Salary Schedule and Retention Plans, Kat Mitchell,
Executive Director, Cindy Phillips Interim Director

Covered in the finance report.

1:43pm 16. Policy Review

16.1. Safe Schools, Discipline, and Behavior Policy (Revised Again)

Motion to approve: Dale Erling

Seconded: Evan Caldwell

Approved

16.2. Salary Supplement for Highly Needed Educators (SHINE) Policy (Review)

Motion to approve: Dale Erling

Seconded: Lisa Pinkham

Approved

1:50pm 17. Executive and Enrollment Report, Kat Mitchell, Executive Director

Covered previously in this meeting.

1:54pm 18. Board Training: Audit Function and Audit Committee Training, Cindy Phillips

Moved to the next meeting

19. Executive Session: Closed in accordance with the Utah Open and Public
Meetings Act

Session was done earlier in the meeting

20. Housekeeping and Adjournment: Julie Young, Board Chair

Motion to end meeting: Dale Erling