

ICA Parental Involvement Committee (PIC)

Fall Meeting (MINUTES)

Meeting Date & Time: 05 Nov 2025, 2:35PM
Location: Virtual Meeting: meet.google.com/qah-rkzi-bon

Attended: Becca Charlton, Samantha Rasmussen, Amanda Sundberg, Loren Salvesen, Jason Stanger

Absent: Brandy Williams

Information/Training Agenda Items:

- 1) **Principal Stanger Reviewed Parent Involvement Council Roles**
 - a. Trust Land Committee (Winter Meeting)
 - i. Review academic needs
 - ii. Develop/Amend plan
 - b. Title I Parent Involvement Committee (Fall Meeting)
 - i. Review/advise parent/family engagement policies/procedures
 - c. School Safety Committee (Spring Meeting)
 - i. Review/advise re: Safe Technology & Digital Citizenship Implementation
 - ii. Review/advise re: Emergency Response Procedures
 - d. Library Materials Review Committee (as needed)
 - e. Other Duties/Activities (as needed)
 - i. Review/advise Lunch Program Wellness Policy
 - ii. Other parents advisory/review roles as requested by admin/board
- 2) **Principal Stanger Reported on Parent Terms Adjustments**
 - a. Term End June 2026: Samantha Rasmussen, Brandy Williams
 - b. Term End June 2027: Rebecca Charlton, Amanda Sundberg
 - c. There were no self nominations for new members in last election, so continuing members were assigned (voluntarily) to one of the two rotations.
- 3) **Council discussed 2025-26 Meeting Dates/Format**
 - a. Proposed: Jan 14 and Apr 15
 - b. Adopted by unanimous consent
- 4) **Items for annual Trust Land Training were presented**
 - a. [Utah School and Institution Trust System Video](#)
 - b. [Requirements for School Websites](#)
 - c. [Rules of Order and Procedure](#)
 - d. Council Members accepted assignment to review individually
- 5) **Principal Stanger Presented the following Accreditation Reports Review and Feedback**
 - a. Climate Survey
 - b. ELEOT Observations
 - c. Student Performance Data Document
 - d. Accreditation Review (Wed Nov 19)
 - i. PIC members determined that the best time for a parent focus group to meet would be in the AM with a hybrid format, exact time TBD

Action Agenda Items:

- 6) **Vote for Officers for current Year (if needed)**
 - a. **Chair:**
 - i. Self Nomination: Samantha Rasmussen
 - ii. Second: Becca Charlton
 - iii. Vote: Unanimous in affirmative
 - b. **Vice-chair (may be any non-principal member)**
 - i. Self Nomination: Becca Charlton

- ii. Second: Amanda Sundberg
- iii. Vote: Unanimous in affirmative
- c. No others determined necessary

7) Approval of prior Meeting Minutes

- a. Motion: Jason Stanger
- b. Second: Samanth Rasmussen
- c. Vote: Unanimous in the affirmative

8) Title I Parent Engagement Documents Review

- a. Parent Involvement Council Bylaws
 - i. Changes: Amendments to bring current policy in line with law and practice
 - ii. Motion: Jason Stanger
 - iii. Second: Samantha Rasmussen
- b. Parent & Family Engagement Policy
 - i. No changes suggested
- c. Parent Teacher Student Compact
 - i. No changes suggested

9) Other Activities

- a. Review and suggest input for Wellness Policy
 - i. No changes suggested – last updated Jan 2025

Other Items Agenda:

- 10) Adjourn: Unanimous consent