

**Rockwell Charter High School
Board Agenda
Wednesday, March 18, 2026
Public Session from 6:00-8:00 PM (MDT)
Location: 3435 E. Stonebridge Lane, Eagle Mountain, UT 84005**

Attendees: (Underlined members were not present)

Julie Young

Dale Erling

Evan Caldwell

Chris Kiefer

Danian Larrabee

Lisa Pinkham

Kat Mitchell

Bryan Bowles

Cynthia Phillips-Virtually 6:53pm

Josh Thompson

Nate Adams-Virtually 7:04pm

Sheldon Botha

Larissa Paneque joined virtually 7:25pm

6:10pm 1. Opening Business: Julie Young, Board Chair

1.1. Call to Order

1.2 Roll Call

1.3. Pledge of Allegiance

6:10pm 2. Consent Agenda: Board of Directors

2.1. Approval of minutes from February 18, 2026 board meeting

Motioned: Dale Erling

Seconded: Evan Caldwell

Approved

2.2. Acknowledgement of receipt of Executive Report

6:11pm 3. Public Comment: members of the public (10 minutes). The public is welcome to send written comments to jyoung@rockwellhigh.net.

No comments.

6:12pm 4. Achieving the School's Mission and Vision, Dale Erling, Past Chair
Dale expressed the importance of governance vs management.

6:15pm Delayed 5. Finance Committee Report, Julie Young, Finance Committee Chair, Nate Adams, Business Manager

- 5.1. FY26 Monthly Budget Update
- 5.2. Update on Account Balances
- 5.3. Update on ERC Funds

6:15pm 6. School Insurance Renewal, Julie Young, Board Chair, Kat Mitchell (Nate was not yet present), Business Manager

We have 30 days to meet the demands of the insurance (application, inspection, etc.). They are making sure there is not laps in coverage.

6:19pm 7. Fee Hearing, Second Consideration of Fee Schedule, School Year 2026-27, Board of Directors

They will be making a change from "Girl's Volleyball" to just "Volleyball."

Motioned: Dale Erling

Seconded: Chris Kiefer

Approved

6:21pm 8. First Consideration, Amended 2025-26 School Fee School, Men's Volleyball Fees, Board of Directors

Motioned: Dale Erling

Seconded: Evan Caldwell

Approved

6:22pm 9. Building and Facilities Committee Report, Recommendations for ERC Expenditures Based on Reserve Study Priorities, Julie Young, Board Building Officer, Kat Mitchell, Executive Director

We did get our ERC funds, but part of it goes on last year's budget. The money is desired to go toward lighting in the building, card readers on each door, and HVA

units, and all work has to be paid/completed by June 30th. They also want to get sensors in the bathrooms and locker rooms to detect vaping or smoking.

6:25pm 10.RFP Process and Directives from the Board per Approved ERC Expenditures, Board of Directors

6:41pm RFP for HVAC

Motioned: Dale Erling

Seconded: Danian Larrabee

Approved

6:31pm 11. Consideration of ERC Expenditures for Part-Time Employee through FY26 to Manage and Complete Specific Facility Repairs and Improvements, Kat Mitchell, Executive Director, Cindy Phillips, Interim Executive Director

Rather than hiring a company to come in, it's more cost effective to hire someone to do the work as a Rockwell employee.

6:45pm ERC fund and Part- time Employee

Motioned: Dale Erling

Seconded: Evan Caldwell

Approved

6:49pm 5. Finance Committee Report, Julie Young, Finance Committee Chair, Nate Adams, Business Manager (Nate was unable to come so Kat Mitchell and Chris Kiefer reviewed the report.)

5.1. FY26 Monthly Budget Update

5.2. Update on Account Balances

They have reduced negative balances and unpaid fees 50% over the past 2 months.

5.3. Update on ERC Funds

7:10pm 12.Reconsideration of Graduation Requirements: Phased in Over Four Years, Executive Director; Kat Mitchell

She proposed raising the credit requirements from 24 credits to 28 required credits. Each year over the next four years the requirements will increase one credit per year. They will offer more classes to accommodate this increase.

Motioned: Dale Erling

Seconded: Danian Larrabee

Approved

7:34pm 13.Reconsideration of 2025-26 Calendar, Last Week of School, Board of Directors

The last week of school was approved last year to be an online learning week. This won't work because they need their chromebooks but are required to turn them in before the last day of in-person school. It also limits end of year activities. The final week will turn out to be days that the students don't participate. They want it to be changed to in-person school.

Motioned: Dale Erling

Seconded: Danian Larrabee

Approved

7:41pm 14.Executive and Enrollment Report, Kat Mitchell, Executive Director
Enrollment is at 226.

7:58pm 15.Required State Data Review for LEA Boards Regarding Health Instruction, Cindy Phillips, Interim Executive Director

Motion to approve the report.

Motioned: Dale Erling

Seconded: Evan Caldwell

Approved

8:00pm 16.Policy Review, Board of Directors

16.1. Animals and Service Animals on School Property (Revised)

Motioned: Evan Caldwell

Seconded: Danian Larrabee

Approved

16.2. Safe Schools, Discipline, and Behavior Policy (Revised)

Motioned: Evan Caldwell

Seconded: Danian Larrabee

Approved

16.3. Website Privacy Policy and Terms of Use (New)

Motioned: Evan Caldwell

Seconded: Danian Larrabee

Approved

8:07pm 17. Board Member and Administrative Assignments for Strategic Planning Meeting, Julie Young, Board Chair

The next Strategic Planning Meeting is on May 9th.

8:12pm 18. Board Training: CIPA (USBE), FERPA, Utah FERPA, Kat Mitchell, Executive Director

Everyone needs to complete it at home and certify next month at our meeting.

8:17pm 19. Executive Session: Closed in accordance with the Utah Open and Public Meetings Act

No session needed.

8:17pm 20. Housekeeping and Adjournment: Julie Young, Board Chair

We will have a table at the Spring Market on April 25th from 10:00 to 2:00, and we need board volunteers to be present.

8:24pm Dale motioned to adjourn.