



<https://www.elevatedcharterschool.org>  
board@elevatedcharterschool.org  
385-535-1655

## Board Meeting Agenda

Tuesday, October 21, 2025, at 7:00pm

Zoom Link: <https://us06web.zoom.us/j/81344968610>

### I. Opening Items

#### A. Call to order

*Tyler Nelson calls to order at 7:05PM, Robert Marx seconds*

#### B. Board Attendance

*Tyler Nelson, Robert Marx, Mary Kavanaugh, Jessica Ellis, Amy Edwards*

### II. Public Comment (limited to three minutes each)

*None*

### III. Consent Items

#### A. Approval of Minutes from 9/23/25

*Tyler Nelson moves to approve the meeting minutes from 9/23/25 with the change of "Tyler Nelson seconds" under the "Call to Order" Item. Robert Marx seconds, all are unanimous- Mary Kavanaugh*

#### B. Approval of Agenda

*Tyler Nelson moves to approve the agenda for tonight's meeting, Robert Marx seconds, all are unanimous- Mary Kavanaugh*

### IV. Director's Report

#### A. School financial management

- *There has been a high up-front cost for curriculum and materials*
- *Utah Fits All notified families AFTER the school year started which people were relying on those scholarships*
- *Red Apple misunderstanding of roles and duties- Meeting scheduled for October 28<sup>th</sup>*
- *Actions to Correct*
  - *review and update budget*
  - *office staff will be tracking in real time*
  - *teachers given a budget for 2<sup>nd</sup> semester materials and instructed to used materials already in stock first*
  - *change made to personalized learning budget*
  - *setting up Elevated offline classes for Utah Fits All students to generate revenue*
  - *We need to understand how much of a "safety cushion" is needed so that we have that in place,*
  - *How many months do we want to have saved for our "safety net"?*
  - *Finance committee receives more frequent updates so that they can be more involved.*

#### B. Land Trust Council 2526: Martha Thornton & Tiffany Smalley

#### C. Teacher Evaluations

*In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for these meetings should call 385-535-1655. One or more members of the board may participate electronically or telephonically pursuant to UCA 52-4-207.*



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- *Competency based- aligned to how teachers score/grade*
- *Teachers have forms ready in advance*
- *Meet 1-on-1 with the Director to set goals for growth*
- *Anyone who is below a 3 will enter into a coaching plan*

D. Student samples

## **V. Voting and Discussion Items**

### **A. TSSA Plan**

*Jessica Ellis moves to approve the Teacher Student Success Act, Mary Kavanaugh seconds, all are unanimous- Tyler Nelson and Robert Marx*

### **B. Personalized Learning Budget Policy & Procedures**

- *Only pay for things one month at a time*
- *Information about budgets*
- *Students who leave BEFORE the first 90 days of school need to reimburse the school*
- *Guidelines for returning non-consumables*
- *Reimbursement changed from 30-45 days to 45-60 days/*
- *Robert Marx would like to have the Policy edited to say "All public schools that include charter schools"*

*Jessica Ellis moves to approve the Personalized Learning Budget Policy and Procedures, Robert Marx seconds (with his edit)- all are unanimous- Tyler Nelson and Mary Kavanaugh*

### **C. Learning Support Policy & Procedures**

*Same policy as before but now broken down further so that there are more explicit steps that need to be done. Coordinators won't feel so overwhelmed and there will be more policies in place where they can already see the steps that the teacher has taken so that they know what they need to do.*

*Jessica Ellis moves to approve the Learning Support Policy and Procedure, Mary Kavanaugh seconds, all are unanimous- Tyler Nelson and Robert Marx*

### **D. LEA-specific Licenses**

*Elevated Charter would like to sponsor the following 5 teachers as they are on the path to have their teaching licenses within the next year.*

- *Stella Nickerson*
- *Elaina Westgaard*
- *Breanna Tate*
- *Cheyenne Tucker*
- *Ryanne Ray*

*Jessica Ellis moves to approve these teachers to be sponsored for LEA specific licenses, Robert Marx seconds, all are unanimous- Mary Kavanaugh and Tyler Nelson*

## **VI. Closed Session**

*In accordance with the Utah Open and Public Meetings Act for Purposes Outlined in Law.*

*It is a misdemeanor for participants in a closed session to share information outside of the closed session.*

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**VII. Closing Items**

- A. Next scheduled board meeting: Nov 18, 2025
- B. Adjournment

*Jessica Ellis moves to adjourn the meeting at 7:55PM, Mary Kavanaugh seconds, all are unanimous- Tyler Nelson and Robert Marx*