



## LEA Specific License Policy

Approved: **Pending Board Approval**

### Board Policy

The ECS Board is committed to compliance with Utah State Board of Education (USBE) rules outlining requirements and procedures for obtaining educator licenses required for employment as a licensed educator.

The ECS Board also recognizes the license structure of an LEA-specific educator license to allow local District/Charters to determine specific license areas of concentration and endorsement in accordance with [R277-301](#).

The ECS Board recognizes the requirements of content knowledge and pedagogical requirements for licensed educators, including required criminal background checks and ethics review.

The ECS Board authorizes the Administration to establish administrative regulations consistent with this policy, subject to review and approval by the Board.

### Definitions

1. Associate Educator License (USBE): a license issued to an individual completing the requirements to receive a Professional Educator License. Individuals may be working as an intern, enrolled in a university program, enrolled in a career and technical education (CTE), or an Alternate Pathway to Professional Educator License (APPEL). The requirements of an associate educator license are outlined in [R277-301](#). An associate educator license, license area, or endorsement is valid for three years.

- a. The general requirements include:
    - i. completion of a criminal background check;
    - ii. completion of an ethics review within one calendar year of application; and one of the following:
    - iii. a bachelor's degree or higher from a regionally credited institution;
    - iv. current enrollment in a university Board-approved educator program:
      - 1. that will result in a bachelor's degree or higher from a regionally credited institution; and
      - 2. completed all program requirements with the exception of a capstone clinical experience and any co-requisite coursework; or
      - 3. skill certification in a specific CTE area.
  - b. An educator with an associate educator license may upgrade to a professional educator license at any time prior to expiration of the associate educator license if the educator meets all the requirements of [R277-301](#).
2. Professional Educator License (USBE): A license issued to an individual who has demonstrated all of the State established competencies to be an educator. The requirements for a professional educator license are outlined in [R277-301](#). A professional educator license, license area, or endorsement is valid for five (5) years.
- a. The general requirements for a professional educator license include:
    - i. all general requirements for an associate educator license under [R277-301](#).
    - ii. completion of a bachelor's degree or higher from a regionally accredited institution; or skill certification in a specific CTE area; and
    - iii. one of the following;
      - 1. a recommendation from a USBE Board-approved educator preparation program; or
      - 2. a standard educator license in the area issued by a licensing jurisdiction outside of Utah that is currently valid or is renewable consistent with Utah Code §53E-6-307.
3. Local Education Agency (LEA)-specific Educator License: An individual, approved by the local Board who has met locally defined competencies to be an educator, and approved by LEA application to USBE.
4. License Areas of Concentration: means a designation on a license of the specific educational setting or role for which the individual is qualified, to include the following:
- a. Early Childhood;
  - b. Elementary;
  - c. Secondary;

- d. Educational Leadership;
  - e. Career and Technical Education or “CTE”;
  - f. School Counselor;
  - g. School Psychologist;
  - h. Special Education;
  - i. Preschool Special Education;
  - j. Deaf Education;
  - k. Speech-Language Pathologist;
  - l. Speech-Language Technician;
  - m. School Social Worker; and
  - n. Audiologist.
5. Endorsement: means a designation on a License Area of Concentration earned through demonstrating required competencies established by the State Superintendent of Public Instruction that qualifies the individual to: provide instruction in a specific content area; or apply a specific set of skills in an education setting.
6. Mentor: A trained educator who holds a professional educator license, and shall where possible:
- a. perform substantially the same duties as the mentored educator with release time work as a mentor; or
  - b. be assigned as an instructional coach or equivalent position.

### **Local Education Agency (LEA)-specific Educator License**

1. The general requirements for an LEA-specific Educator License include:
- a. completion of a criminal background check and clearance in accordance with [R277-214](#);
  - b. completion of an educator ethics review as described in R277-330 within one calendar year of the application;
  - c. completion of a bachelor’s degree or higher from a regionally accredited college or university; and/or demonstrated content knowledge and pedagogical requirements by:
  - d. successfully passing an assessment; or
  - e. by demonstrated experience.
  - f. Completion of the Educator Licensing Pedagogical Modules which provide training in:
    - i. educator ethics;
    - ii. classroom management and instruction;
    - iii. basic special education law and instruction; and

- iv. Utah Effective Teaching Standards.
- 
- 2. Approval: An application for an LEA-specific Educator License must receive approval by the Board of Education in a public meeting no more than 60 days prior to the LEA application to USBE.
    - a. The request for approval must include the rationale for the appointment of an LEA-Specific license.

### **License and Endorsement Areas**

- 1. In accordance with [R277-301](#), an LEA-specific Educator License is limited to the following license areas:
  - a. Early Childhood;
  - b. Elementary;
  - c. Secondary; and
  - d. Career and Technical Education or “CTE”;
- 2. An LEA-specific Endorsement includes all USBE Endorsement areas, with the exception of special education endorsements.
- 3. An LEA-specific Educator License/Endorsement is valid for three years in accordance with the LEA application to the USBE.
- 4. In accordance with [R277-301](#) an LEA-specific Educator License is valid only within the Elevated Charter School District/Charter and expires immediately upon employment separation.

### **LEA- specific Educator Training, Mentoring, and Support**

- 1. The educator must participate in the District/Charter’s Mentoring Program.
  - a. The District/Charter shall provide at least a three-year mentoring program by a trained mentor educator who:
    - i. holds a professional educator license and where possible;
    - ii. performs substantially the same duties as the educator with release time to work as a mentor; or
    - iii. is assigned as an instructional coach or equivalent position.
    - iv. The assigned mentor shall assist the educator to meet the Utah Effective Educator Standards established in Rule [R277-330](#), but may not serve as an evaluator of the educator.
- 2. The mentoring program shall include:
  - a. A formal Professional Learning Plan and support in meeting the requirements of a professional license area; and
  - b. On-going training on educator ethics and special education.

## **Notification of LEA-Specific Educator License**

1. The District/Charter shall post LEA-specific Educator Licenses, license areas, or endorsements on each school's website. The post shall include:
  - a. A disclosure of the fact that the school employs LEA-specific educator licenses, license areas, or endorsements;
  - b. The percentage of the types of licenses, license areas, and endorsements held by educators employed in the school based on the employees' FTE in the Comprehensive Administration of Credentials for Teachers in Utah Schools (CACTUS); and
  - c. A link to the Utah Educator Look-up tool.

## **References**

[Administrative Rule R277-301](#)

[Administrative Rule R277-302](#)

[Administrative Rule R277-214](#)

[Administrative Rule R277-330](#)

[Administrative Rule R277-323](#)

[Administrative Rule R277-312](#)

[Utah Code § 53G-11-403\(1\)](#)

[CTE license area](#)

[Utah Educator Look-up](#)

Elevated Charter School employs individuals holding an LEA-specific educator license, license areas, and/ or endorsements. For the 2025-26 school year 79% of our educators hold a Professional license, 6% of our educators hold an Associate license and 15% of our educators hold an LEA-specific education license.