



Approved:10/23/2025
Amended:

Public Education Hotline and Reporting Notice Policy

Policy No. 6012

Freedom Preparatory Academy (FPA) is committed to transparency, accountability, and compliance with Utah law. As part of this commitment, FPA participates in the Utah State Board of Education (USBE) Public Education Hotline process (Rule R277-123). The USBE Hotline provides a secure and confidential way for parents, students, employees, and members of the public to report violations of law, board rule, or school policy.

Emergency or Time-Sensitive Concerns

If the issue involves immediate danger, threats, abuse, or neglect, please use one of the following emergency channels before filing a hotline report:

- Local Law Enforcement: Call 911 for emergencies or imminent threats.
- SafeUT Crisis Hotline: For mental health crises or tip reporting
 - Call or Text: (833) 372-3388
 - Download the SafeUT app for confidential, real-time support.
- DCFS / Child Protective Services (CPS): Report allegations of child abuse or neglect at: Northern region - (801) 776-7300, Eastern region - (435) 722-6550. Western region - (801) 374-7013, Salt Lake valley - (801) 253-5720, Southwest region - (435) 865-5600

Non-Emergency Concerns

If the concern does not involve immediate danger, it may be reported through the USBE Public Education Hotline.

How the Hotline Process Works

Submitting a Report

Reports may be submitted through the official USBE Internal Audit Department using any of the following methods:

1. Online Form: https://usbe.az1.qualtrics.com/jfe/form/SV_3fOibv0QptlHu62
2. Email: audit@schools.utah.gov
3. Phone: (801) 538-7813 (leave a message if no answer)
4. Mail: Utah State Board of Education, Internal Audit Department, Attn: Debbie Davis, PO Box 144200, Salt Lake City, Utah 84114-4200

When submitting a report, please include as much detail as possible, such as names, dates, and locations; supporting documentation; laws or policies involved; and prior attempts to resolve the issue.

Screening & Referral Process

After a report is submitted, the USBE Internal Audit Department conducts an initial screening under Rule R277-123 to determine whether the issue will be retained and investigated by USBE or referred to Freedom Preparatory Academy for local review and resolution.

FPA Responsibilities

When Freedom Preparatory Academy receives a referral from the USBE Hotline, the school is legally required to:

- Provide an initial response within 45 days (or 14 days if the report involves prohibited discriminatory submissions, trainings, or practices).
- Submit updates every 30 days until the matter is resolved.
- Use official USBE response forms and maintain documentation in compliance with R277-123.

Non-Retaliation Commitment

Freedom Preparatory Academy strictly prohibits retaliation against any individual who makes a good-faith report or participates in an investigation. Retaliation may result in disciplinary action consistent with school policy and applicable law.

Local Contact for Questions

For questions about the hotline process or a referred report, please contact:

Freedom Preparatory Academy Main Office
Phone: 801-437-3100

Reference

Utah Administrative Rule R277-123: Public Education Hotline
Utah State Board of Education Internal Audit Department
<https://schools.utah.gov/internalaudit>