



CITY ACADEMY

City Academy's Mission is to graduate responsible, informed citizens who have achieved their best academic success. We do this through distinctive teaching that is engaging, investigative and thought-provoking; close attention to each student's finest learning and personal progress; and involving students in exploration of civic and current issues and in our city.

City Academy-Specific Educator License Policy & Procedure

- I. The City Academy Board of Trustees (Board) is committed to compliance with Utah State Board of Education (USBE) rules outlining requirements and procedures for obtaining educator licenses required for employment as a licensed educator.
- II. The Board authorizes the City Academy Director to issue a Site-Specific License to a teacher candidate when the following requirements have been met.
 - A. Board Approval of rationale for hiring a teacher with a Site-Specific license.
 - B. Teacher applicant has met all [requirements](#) of the Utah State Board of Education and City Academy for employment as a Site-Licensed Teacher including but not limited to:
 1. Completion of a bachelor's degree or higher from a regionally accredited college or university; and/or demonstrated content knowledge and pedagogical requirements by successfully passing an assessment; or by demonstrated experience.
 2. Utah State Board of Education Fingerprint Background Check at Educator Licensing Online.
 3. Educator Ethics Review at Educator Licensing Online.
 4. Create a CACTUS account.
 - C. The Director has developed an Educator Preparation and Support Plan for the proposed site-licensed teacher that meets all requirements of:
 1. Utah Educator Licensing [R277-301](#).
 2. The Utah Effective Teaching Standards described in [R277-530](#)
- III. The Board authorizes the City Academy Director to issue the site-specific license only valid at City Academy for one, two, or three years in accordance with the approved Board application.
- IV. All application renewals for the issued Site License will be approved by the Board.

Approved by City Academy Board of Trustees October 20, 2021