

Rockwell Charter High School

Meeting Minutes

Wednesday, September 17, 2025

Public Session from 7:00-9:00 PM (MDT)

Location: 3435 E. Stonebridge Lane, Eagle Mountain, UT 84005

Members of the public may attend in person or view the meeting live at:

[meet.google.com/yps-yfmb-ptp](https://meet.google.com/yps-yfmb-ptp)

Attendees:

Julie Young

Dale Erling

Evan Caldwell

Chris Kiefer

Danian Larrabee

Lisa Pinkham

Bryan Bowles

Cynthia Phillips–Virtually at 7:50

Josh Thompson

Nate Adams–Virtually

Larissa Paneque

**7:07 Opening Business** (Call to Order, Roll Call, Pledge of Allegiance): Evan Caldwell, Vice Board Chair

**7:08 Consent Agenda:** Board of Directors

Approval of minutes from August 20 and September 3, 2025

Dale Erling motioned to approve.

Julie Young seconded.

Minutes approved.

Acknowledgement of Receipt of Executive Report

**7:09 Public Comment:** members of the public (10 minutes). The public is welcome to send written comments to [jyoung@rockwellhigh.net](mailto:jyoung@rockwellhigh.net). No comments.

**7:10 Achieving the School's Mission and Vision,** Dale Erling, Board Past Chair

Expresses that with the administration we have this year, we are on a good course to achieve our three "R"s.

**7:11 Student Government Request Concerning Senior Parking Spaces,** Senior Vice President and Senior Representatives

Student Council presents the idea to have seniors get their own parking spaces. They want to be able to decorate their parking place. They expressed plans to censor the art and approve it before it is displayed. Students will have to sign up and it will be first-come first serve. They won't have a fee for the stalls, but if they are not repainted as instructed at the end of the

year, we will assess a fee. Julie asked about the number of spots. Students who do not have a car will still be able to paint a spot. Julie asked them to make a proposal with the paint cost and other details to discuss in our next meeting.

**7:21 Finance Committee Report**, Julie Young, Finance Committee Chair, Nate Adams, Business Manager

**FY26 Monthly Budget Update/FY26 Miscellaneous Budget Items:** budgeting off of 215 students; 1.22 debt-service; they will adjust as new students enroll until October 1st; biggest change in budget is in the last month Cindi/Bryan interviewed a cleaning company and they are hiring them; adjustments were made in the budget to allow for this added expense; Nate is confident that we can make this budget work.

**7:33 Parent-Teacher-Student Organization (PSTO)**, Crystal Larabee, President PSTO; Crystal isn't present, so Bryan commented that she is doing a great job with plans to come.

**7:35 Update on ERC Funds**, Julie Young, Board Chair, Finance Committee Chair: IRS did not guarantee the money so we should have ERC funds this school year.

**7:38 Special Education Report**, Larissa Paneque, Special Education Coordinator: Larissa shared the performance determination findings and student growth and proficiency. SpEd growth is surpassing GenEd and the state. They are restructuring the department and making improvements to meet their goals this year. We are getting closer to closing the gap!

**7:52 Executive Report**, Bryan Bowles, Cindy Phillips, Executive Directors:  
**Enrollment** is at 219, with an open house and some tours scheduled.

Several required **professional development** sessions are planned over the next two months.

**LAND Trust Final Report**, 2024-25 School Year: The administration confirms that LAND Trust funds were spent in accordance with the board's approval through the 2024-25 LAND Trust Plan. Some of the goals were achieved, and others weren't. During the first months of 2025-26, the school has increased its efforts to identify students working below grade-level proficiency in math and ELA and has begun to provide targeted interventions in these subjects on one day a week during Marshal Time. Teachers are monitoring students' progress carefully using IXL progress monitoring assessments. They are also improving classroom curriculum to help improve our growth/proficiency.

The **At-Risk Student definition** is in the executive report.

**Policy revisions** were clarified for the Bullying and Code of Conduct policies.

**8:24 LEA-Specific License and Endorsement Requests**, Cindy Phillips, Bryan Bowles, Executive Directors:

Dale Erling motioned to approve.

Julie Young seconded.

LEA-Specific Licenses approved.

**8:25 Board Definition of At-Risk Students**, Board of Directors

Dale Erling motioned to approve.

Chris Keifer seconded.

Definition approved.

**8:26 Policy Review:** Board of Directors

**Bullying, Cyberbullying, and Harassment Policy (Revised)**

Dale Erling motioned to approve.

Lisa Pinkham seconded.

Policy approved.

**Code of Conduct Policy (Revised)**

Dale Erling motioned to approve.

Chris Keifer seconded.

Policy approved.

**Land Trust Fund** report acceptance:

Julie Young motioned to approve.

Dale Erling seconded.

Policy approved.

**8:28 Board Training:** Open and Public Meeting Act (OPMA), Executive Directors

**8:59 Executive Session:** Closed in accordance with the Utah Open and Public Meetings Act (*A quorum must be present. "We need to hold an executive session discussing a person's character, competence, or physical or mental health, pending litigation, the purchase or sale of property, or deployment of security systems."*)

The session is needed to discuss a person's character, competence, or physical or mental health.

**9:42 Housekeeping and Adjournment:** Julie Young, Board Chair

Possibly changing the meeting to an earlier time.

Review Danian Larrabee's resume to add him to the board.

Meeting adjourned.