



Student Credit & Credit Recovery Policy

Board Approved: August 2025

I. Purpose

Vista School has adopted this policy to specify standards and credit requirements for high school credit awarded to 9th grade students consistent with state law and rules.

II. Definitions

- A. Accredited:** means evaluated and approved under the accreditation standards of the State Board of Education.
- B. Transcript:** means an official document or record generated by one or several schools which includes, at a minimum; the courses in which a secondary student was enrolled, grades and units of credit earned. The transcript is usually one part of the student's permanent or cumulative file which also may include birth certificate, immunization records and other information as determined by the school in possession of the records.

III. Credits Required For Graduation:

- A.** Language Arts 4.0 units of credit
- B.** Mathematics 3.0 units of credit
- C.** Science 3.0 units of credit at a minimum, two selected from the four science foundation areas
- D.** Social Studies 3.0 units of credit
- E.** Directed Coursework
 - 1. Fine Arts 1.5 units of credit
 - 2. Career and Technical Education 1.0 unit of credit
 - 3. Digital Studies 0.5 units of credit
 - 4. General Financial Library 0.5 unit of credit
- F.** Physical and Health Education 2.0 units of credit
- G.** Electives as determined by the high school

IV. Units of Credit

- A.** A unit of credit or fraction thereof shall be given upon satisfactory completion of a course or learning experience in compliance with state course standards.

1. Course Grade Forgiveness ([R277-717-3](#)). A student wishing to improve a course grade has the following options: a) repeat the course one or more times; or b) enroll in and complete a comparable course. (A grade for an additional unit of credit does not change a student's original course grade for purposes of this section.) The student will be responsible for any course fees or cost.
2. Repeating a course: If a student repeats a course, Vista School: a) shall adjust the student's course grade and grade point average to reflect the student's highest grade and exclude a lower grade; b) shall exclude from the student's permanent record the lower course grade; and c) may not otherwise indicate on the student's record that the student repeated the course.
3. Enroll in a comparable course: If a student enrolls in a comparable course the student shall, at the time of enrolling in the comparable course, inform the Vista School of the student's intent to enroll in the course for the purpose of improving a course grade. Vista School, prior to enrollment, confirms with the students that the comparable course fulfills the same credit requirements as the course the student intends to replace. At the completion of the comparable-course the Vista School: a) shall adjust, the student's course grade and grade point average to reflect the student's highest grade and exclude a lower grade; b) shall exclude from the student's permanent record the lower course grade; and c) may not otherwise indicate on the student's record the course or comparable course for which the student received the lower grade.

B. Vista School may grant credit from among the following:

1. Successful completion of a course offered by the school; approved by the school taken outside of the regular school day or school year; approved by the school for concurrent enrollment and offered by an accredited post-secondary institution; or offered by correspondence or extension that is approved and accredited by the State of Utah.
2. Demonstrated proficiency by way of a school-approved assessment. Parents/guardians are responsible for the cost of assessment.
3. Successful completion of a course from an accredited secondary school, accredited special purpose school, accredited supplemental education school, or other approved online course.

4. Students enrolled in grades 6 through 9 will be allowed to earn credit by enrolling in and completing courses offered by state approved and accredited programs. The number of allowable online credits each academic year are 6 credits per year. ([R277-726-2](#))

V. Home Instruction

Students released for home instruction do not earn Vista School credits.

VI. Credit Recovery

Vista School will use approved online courses for recovery credit when needed.

VII. Transfer and Withdrawn Students

- A. Vista School will approve credits and grades received from an accredited public or private school. Credit earned at a school accredited by the USBE or AdvancEd is accepted at face value at Vista.