



REQUIRED REPORTING OF ARREST POLICY

Purpose

This policy establishes reporting requirements for employees, volunteers, and board members of Bonneville Academy who are arrested, charged, or convicted of certain crimes, in accordance with Utah Code and USBE Rule R277-516. It ensures compliance while allowing administrative discretion based on circumstances.

Policy Provisions

1. All employees, volunteers, and board members must report any of the following to the School Director promptly, generally within 48 hours of the incident:
 - Arrests, citations, or charges related to drugs, alcohol, sex offenses, abuse, violence, or offenses involving minors.
 - Any plea in abeyance, diversion agreement, or conviction for a felony or Class A misdemeanor.
 - Any other offense deemed relevant to an employee's professional duties or school environment.
2. Reports must be made using the 'Educator Notification of Arrest' form or another format approved by the Director.
3. The School Director will review each report and determine the need for internal action or mandatory reporting.
4. In cases involving licensed educators, the School Director will notify the Utah Professional Practices Advisory Commission (UPPAC), in accordance with USBE Rule R277-516.
5. The School reserves the right to take employment or disciplinary action (up to and including dismissal) when offenses are deemed relevant to an employee's duties, the school environment, or student safety.
6. The individual may continue working unless explicitly placed on administrative leave or instructed otherwise.





BONNEVILLE ACADEMY

K-8 STEM School

Approved: 07/22/2025

Student Adjudication

In accordance with Utah Code § 53G-8-403, the School Director shall implement procedures for handling student adjudication notices. This includes maintaining confidential records, notifying only appropriate staff members with a legitimate educational interest, and ensuring student due process.

Legal References

- Utah Code § 53G-8-403: Student adjudication procedures
- Utah Code § 53A-1a-512: Background checks
- Utah Code § 53A-3-410: Arrest and conviction reporting
- USBE Rule R277-516: Background Checks and Arrest Reporting



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