ADVANTAGE ARTS ACADEMY

Charter Trust Land Council
Election Procedures

Adopted by the governing board on: June 23, 2025

Advantage Arts Academy (the "School") has established a Charter Trust Land Council in accordance with state law and administrative rule.

1. Charter Trust Land Council (the "Council") Composition Requirements. The number of Council members who are parents or grandparents of students enrolled at the school shall exceed all other members combined by at least two. Parents or grandparents must have a student actively enrolled at the charter school to be eligible to run or serve on the council.

    a. If the School's governing board meets the size and composition requirements above, the governing board may serve as the Council.

    b. b. If the governing board does not serve as the Council, the Council shall consist of the specific number of parents/grandparents. In addition, membership may also include staff members, School's Director, and other members that desire to serve on the Council.

2. Council Size. The Council shall consist of 7 members. Specifically, there shall be 4 parents/grandparents, the director/principal who is not an ex officio voting member, and 2 staff members.

3. Election Procedures for Parents/Grandparents. On or before *September 1st* each year, the Director/Principal will notify parents/guardians about Council membership opportunities and the necessary steps to become a member. Notification will be posted at the school located at 6171 W 11800 S, Herriman, UT 84096, sent via email.

    a. If the number of interested individuals exceeds the number of open positions, an election will take place. If an election is required, the school will notify families of the election process at least ten (10) days before voting commences.

        i. Only parents of students currently attending the school are eligible to vote.

        ii. Each parent will be given one (1) vote regardless of the number of family members that attend the school.

        iii. Voting by secret ballot will be done electronically via Google forms and instructions for voting (including when voting opens/closes, submission information as well as the candidate list) will be included in the election notice described in paragraph 3(a) above.

iv. Absentee voting is not allowed.

v. If two or more candidates receive the same number of votes, In the event of a tie vote, a runoff election will be held within two weeks of the initial results. If the tie persists, the governing board will select the member by random drawing.

vi. The school's Director/Principal will oversee the election to ensure compliance with these election procedures.

b. If the number of interested individuals is less than or equal to the number of open positions, an election is not required. Appointments by the Director/Principal will be made to fill any open seats.

4. Parent/Grandparent Terms. Terms shall be for a period of 2 years, and members are eligible for re-election.

5. Election Procedures for Staff Members and Other Members. Staff members and other qualifying individuals who wish to serve on the School Community Council should be selected through a fair and open election process whenever there is more than one interested candidate for a given position. The school shall notify all eligible staff members and/or other members about available positions on the Council, including the process and timeline for declaring candidacy and participating in an election. If more than one candidate expresses interest, an election shall be conducted. The election shall be administered fairly and anonymously among eligible voters. The candidate(s) receiving the highest number of votes shall be selected to serve. If no eligible staff members or other members express interest in serving by the candidacy deadline, an election is not required. In the absence of willing candidates, the school's Principal or Director may appoint a staff member or other eligible individual to serve on the Council, ensuring the Council is adequately staffed and able to fulfill its responsibilities.

6. Staff and Other Members Terms. Terms shall be for a period of 2 years, and members are eligible for re-election.

7. Officers. Once established, the Council members shall elect from its membership a parent or grandparent of a student enrolled at the school to serve as Chair. The director/principal may not hold an officer position.

8. Members Resignation. If a member resigns mid-term, the Director/Principal may appoint a replacement to serve the remainder of the term.

9. Quorum. A quorum consists of a majority of the current members of the Council.

10. Meetings. The Chair shall schedule, provide notice, and convene the meetings of the Council consistent with the School Community Council Open and Public Meeting Act, 53G-7-1203.

11. Council Responsibilities. In accordance with state board rule regarding charter trust land council expenditures and funding limits, a Council shall:

    a. Prepare a plan for the use of School LAND Trust Program money.

    b. Work with students, families, and educators and hold at least an annual discussion with charter school administrators to develop and incorporate safety principles at the school level.

    c. Provide input to the school's principal on a positive behaviors plan.