

# **Family Educational Rights and Privacy Act (FERPA)**

## **Wasatch Waldorf Charter School Notice for Directory Information**

### **Directory information**

The *Family Educational Rights and Privacy Act* (FERPA), a Federal law, requires that Wasatch Waldorf Charter School, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, Wasatch Waldorf Charter School may disclose appropriately designated "directory information" without written consent, unless you have advised the Wasatch Waldorf Charter School to the contrary in accordance with Wasatch Waldorf Charter School procedures.

### **Purpose of directory information**

The primary purpose of directory information is to allow the Wasatch Waldorf Charter School to include information from your child's education records in certain school publications.

Examples include:

- A playbill, showing your student's role in a drama production;
- The annual yearbook; and
- Sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture athletic uniforms or publish yearbooks.

### **Military recruiters and institutions of higher education**

In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the Elementary and Secondary Education Act of 1965, as amended (ESEA) to provide military recruiters or institutions of higher education, upon request, with the following information – names, addresses and telephone listings – unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent. [Note: These laws are Section 9528 of the ESEA (20 U.S.C. § 7908) and 10 U.S.C. § 503(c).]

### **Opting out**

If you do not want Wasatch Waldorf Charter School to disclose any or all of the types of information designated below as directory information from your child's education records without your prior written consent, you must notify Wasatch Waldorf Charter School in writing by the first day of each school year.

## **What information is designated directory information?**

Wasatch Waldorf Charter School has designated the following information as directory information:

- **Student's name**
- **Address**
- **Telephone listing**
- **Electronic mail address**
- **Photograph**
- **Date and place of birth**
- **Dates of attendance**
- **Grade level**
- **Participation in officially recognized activities and sports**
- **The most recent educational agency or institution attended**
- **Student ID number, user ID, or other unique personal identifier used to communicate in electronic systems but only if the identifier cannot be used to gain access to education records except when used in conjunction with one or more factors that authenticate the user's identity, such as a PIN, password, or other factor known or possessed only by the authorized user**
- **A student ID number or other unique personal identifier that is displayed on a student ID badge, but only if the identifier cannot be used to gain access to education records except when used in conjunction with one or more factors that authenticate the user's identity, such as a PIN, password, or other factor known or possessed only by the authorized user.**