



Governing Board Appeal Form

Thomas Edison Charter Schools promote a positive, proactive approach to problem-solving. The Governing Board maintains that parents and staff can generally resolve their concerns through open, respectful communication with the parties involved in the incident. In the event that a parent and/or employee complaint has not been resolved by good faith efforts at the administrative level, the complaint may be directed to the Governing Board. In contacting the Governing Board about your complaint, please fill out this appeal form, giving as much relevant information as possible. When completed, you may submit the form to the board chair.

The Governing Board will carefully and objectively consider the appeal. The board may, at its discretion, gather additional information from the complainant, other employees, administration, and/or from professional consultants. The board will then take any action it deems appropriate. The board reserves the right to deny appeal consideration if the complainant has not initiated problem-solving efforts with the individual(s) directly involved in the complaint.

Individuals involved in the incident:

Details of events that led to the complaint, including dates and approximate times:

Details of good faith efforts to resolve the problem, including dates and approximate times:

Proposed Solutions / Additional Information:

Claim Submitted By (Printed Name):

Signature:

Date:
